



# Trusto

Looking For a Class Online Solution

for your small business or midsize or large company?

Online Class

By Trusto Tech Company

## 1.Student

### Becoming Student

You must sign up to become a student. You need to provide your name, email and password to sign up your account.

The image shows a registration form on the left and a background image on the right. The background image features a blue chalkboard with mathematical equations, a stack of books, and a pencil holder with colorful pencils.

First name

Last name

Email

password

[Register](#)

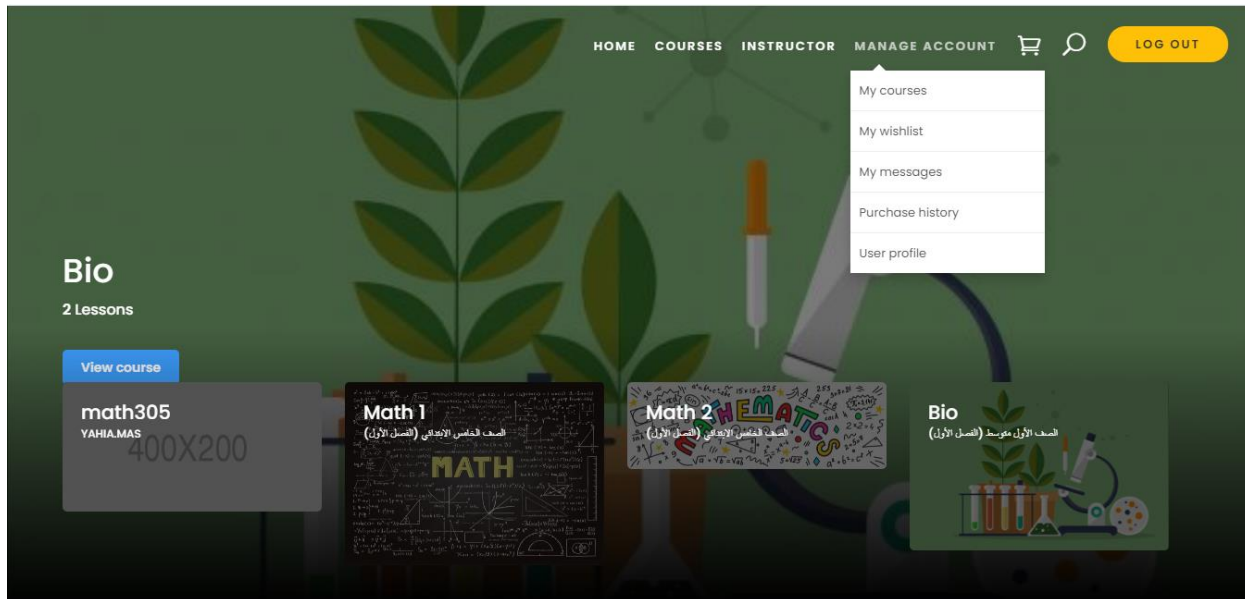
Already have an account? [Sign in](#)

[Back to home](#)

© website name

## Purchased courses

TO check your purchased course list, click the 'My course' section at the header bar. Then you'll get your purchased course list. There is no limitation for accessing the course. You can browse them at any time.



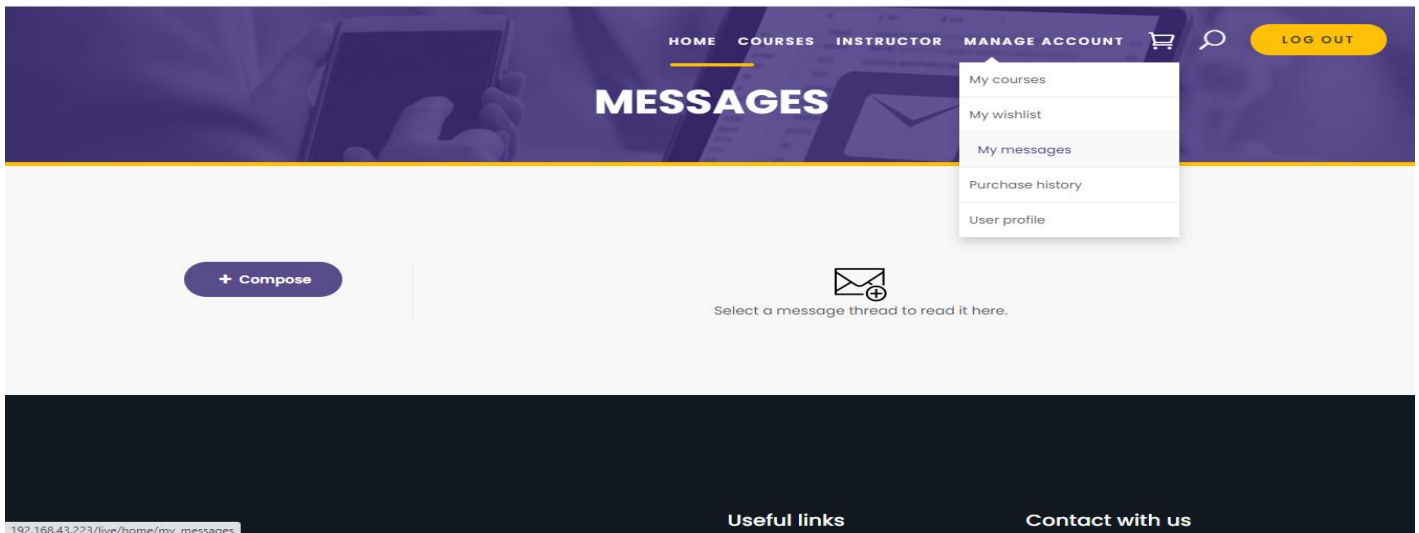
## Wishlists

You can add any course in your wishlist. No restriction for adding course here. This section can be used for future purchase or reference



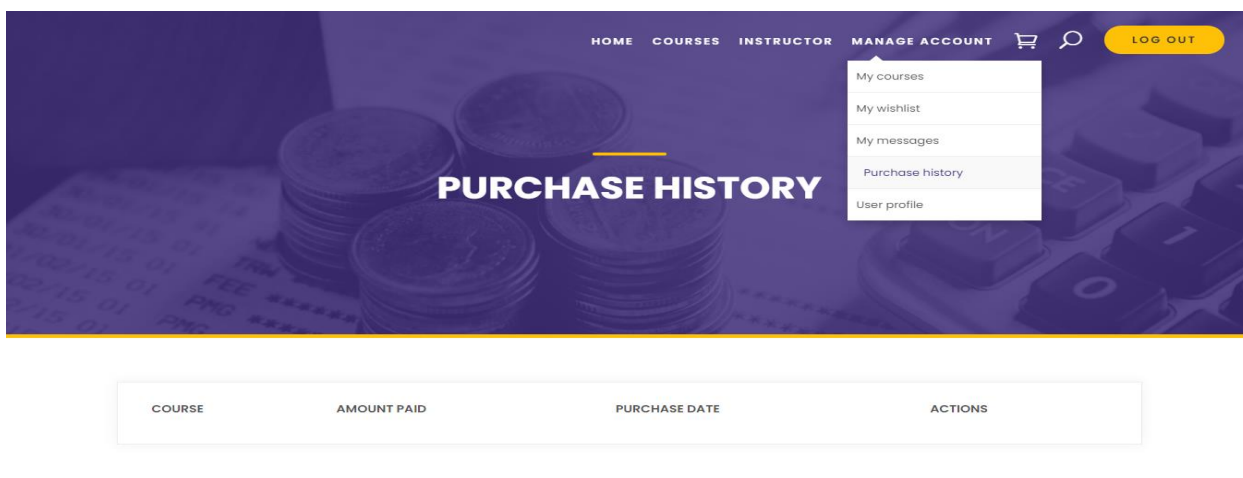
## Messaging

In messaging section you can chat with your course instructor. By selecting 'Compose' button you will be given a specific choice to select your instructor. Below the compose button chat list will be shown



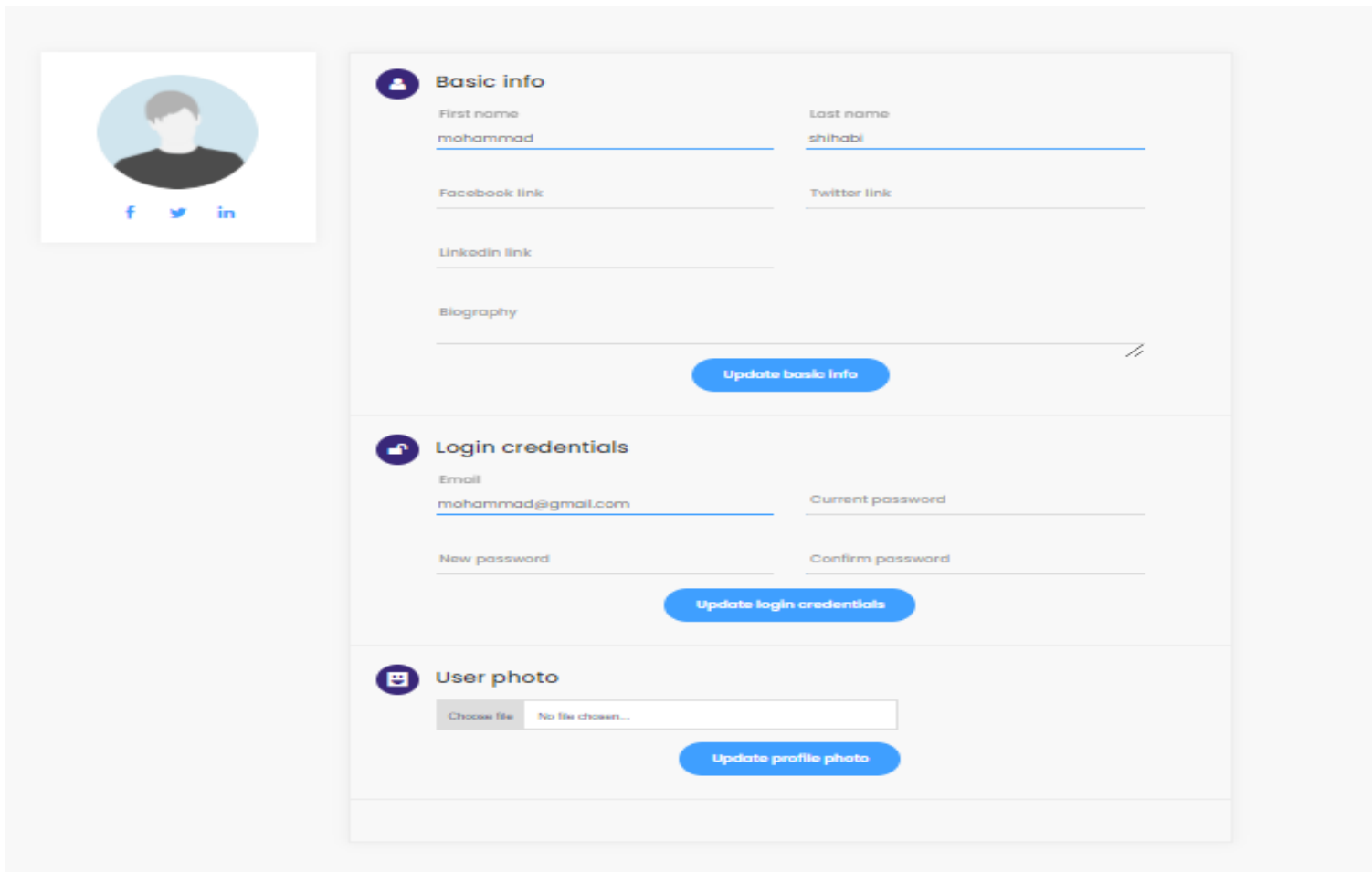
## Purchase history

You can check your purchase history for your course in the purchase history section. Such as date, price and payment method. You can also download and print your invoice from here.

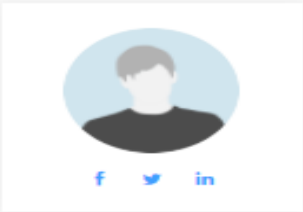


## Updating user profile

In 'User profile' section you can update your personal information. You can also add social links (e.g. Twitter, Face book, LinkedIn) from 'Profile' sub section. Press 'Account' to change your password. From the 'Photo' sub section, you can update your profile image.



The image shows a user profile update form with three main sections: Basic info, Login credentials, and User photo. On the left, there is a profile picture placeholder with social media icons for Facebook, Twitter, and LinkedIn. The Basic info section includes fields for First name (mohammad), Last name (shihabi), Facebook link, Twitter link, LinkedIn link, and Biography. The Login credentials section includes fields for Email (mohammad@gmail.com), Current password, New password, and Confirm password. The User photo section includes a file upload button and a text input field showing "No file chosen...". Each section has a blue "Update" button.

	<h3>Basic info</h3> <p>First name mohammad</p> <p>Last name shihabi</p> <p>Facebook link</p> <p>Twitter link</p> <p>LinkedIn link</p> <p>Biography</p> <p><a href="#">Update basic info</a></p>
	<h3>Login credentials</h3> <p>Email mohammad@gmail.com</p> <p>Current password</p> <p>New password</p> <p>Confirm password</p> <p><a href="#">Update login credentials</a></p>
	<h3>User photo</h3> <p><a href="#">Choose file</a> No file chosen...</p> <p><a href="#">Update profile photo</a></p>

## 2.Instructor

By default the user will be able to access the website, all courses, their profile, message, courses that are purchased by him\her, wishlisted course and cart.

If a user wants to do more like create a course and publish it, it will require him\her to become an instructor

For becoming an instructor a user has to apply to Admin. For that you have to click over the “Instructor” button from the top.

If there is no “Instructor” button on the frontend top bar, that means the Admin has disabled the public instructor option. The “Instructor” button will only be appeared if Admin enables public instructor from Admin panel.

Let’s think the Public instructor is enabled and a User can see the “Instructor” button over there. If users click on the instructor button, User will find a form for becoming an instructor.

Here is an overview of Instructor application form.

The screenshot shows a user interface for applying to become an instructor. On the left is a navigation sidebar with the user's name 'mohammad shihabi' and options for 'Become an instructor', 'Message', and 'Manage profile'. The main content area is titled 'Become an instructor' and contains an 'INSTRUCTOR APPLICATION FORM'. At the top of the form is a light blue warning box that says 'Heads up!' and 'Fill all the fields carefully and share if you want to share any document with us it will help us to evaluate you as an instructor.' Below this are several input fields: 'Name' (with 'mohammad shihabi' entered), 'Email address' (with 'mohammad@gmail.com' entered), 'Address', 'Phone number', 'Any message', and 'Document'. Each field has a 'Your [field name] is required' error message below it. The 'Document' field has a 'Browse' button. At the bottom right of the form is a blue 'Apply' button.

## How to apply for an Instructor?

Applying for becoming an instructor is really easy.

You just need to fill this form up and submit it.

Make sure to put all the fields correctly. Also make sure to put any documentation that will help admin to evaluate your skills.

If you want to share any message, you can do that. Put that inside the “Any Message” box.

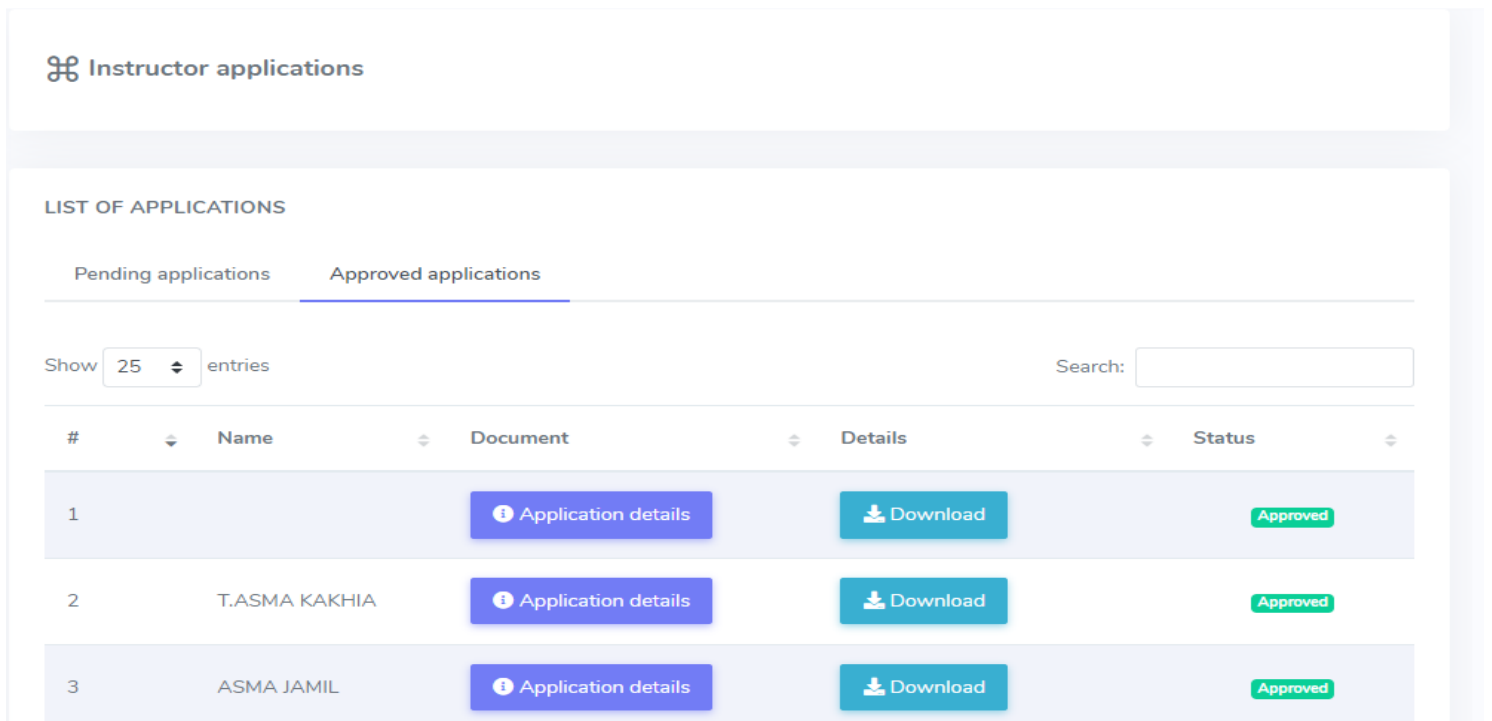
Once you’ve done, hit that “Apply” button.

After submitting the form you can see all the information and the application status here.

You can see the data you just shared with admin, Click on the “Application details” button.

You can download the attachment if needed.

On the most right side, you will get the application status.



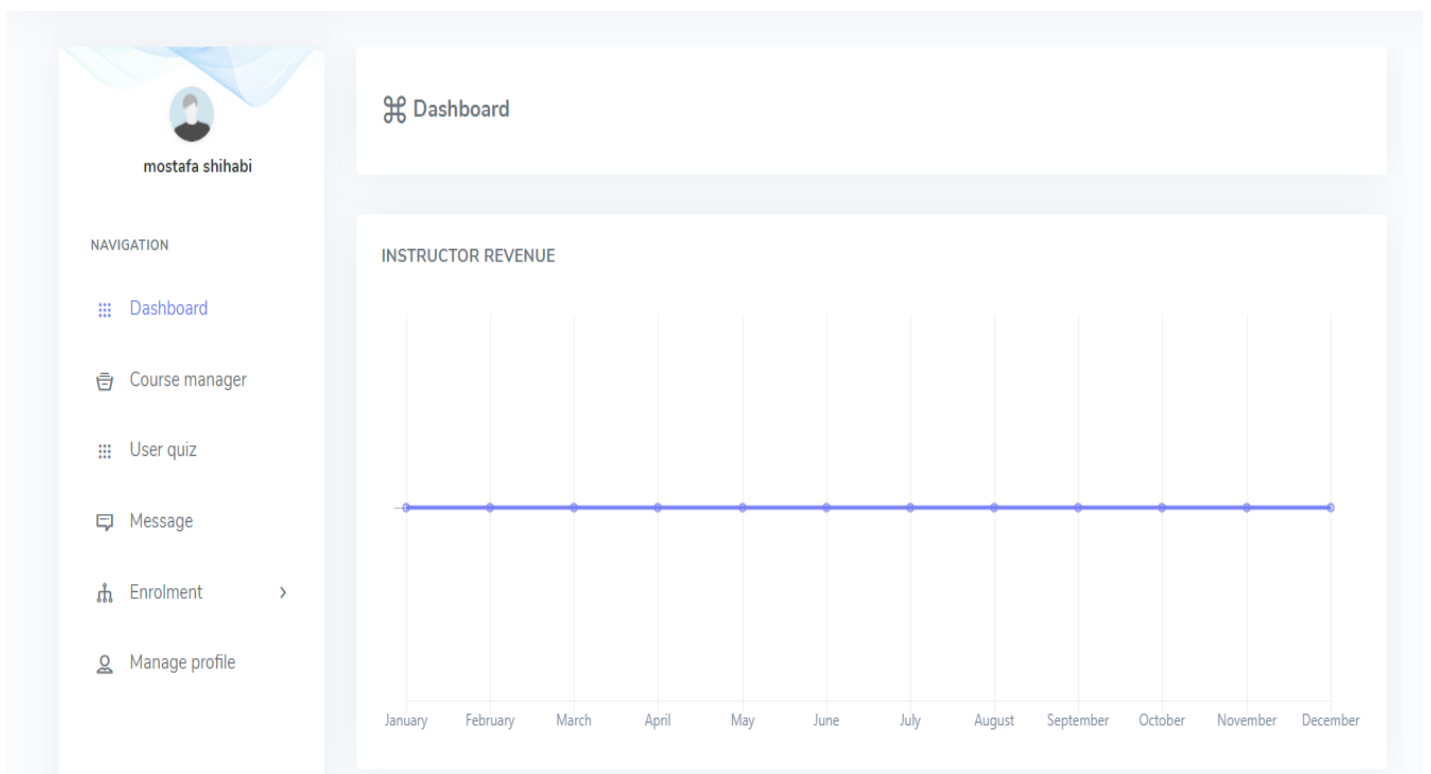
The screenshot displays the 'Instructor applications' dashboard. At the top, there is a header with a logo and the text 'Instructor applications'. Below this, the main content area is titled 'LIST OF APPLICATIONS'. There are two tabs: 'Pending applications' and 'Approved applications', with the latter being selected. Below the tabs, there is a 'Show' dropdown set to '25' entries and a search box. The main part of the dashboard is a table with the following columns: '#', 'Name', 'Document', 'Details', and 'Status'. The table contains three rows of data, all with a status of 'Approved'.

#	Name	Document	Details	Status
1		<a href="#">Application details</a>	<a href="#">Download</a>	Approved
2	T.ASMA KAKHIA	<a href="#">Application details</a>	<a href="#">Download</a>	Approved
3	ASMA JAMIL	<a href="#">Application details</a>	<a href="#">Download</a>	Approved

# Welcome to Instructor Panel

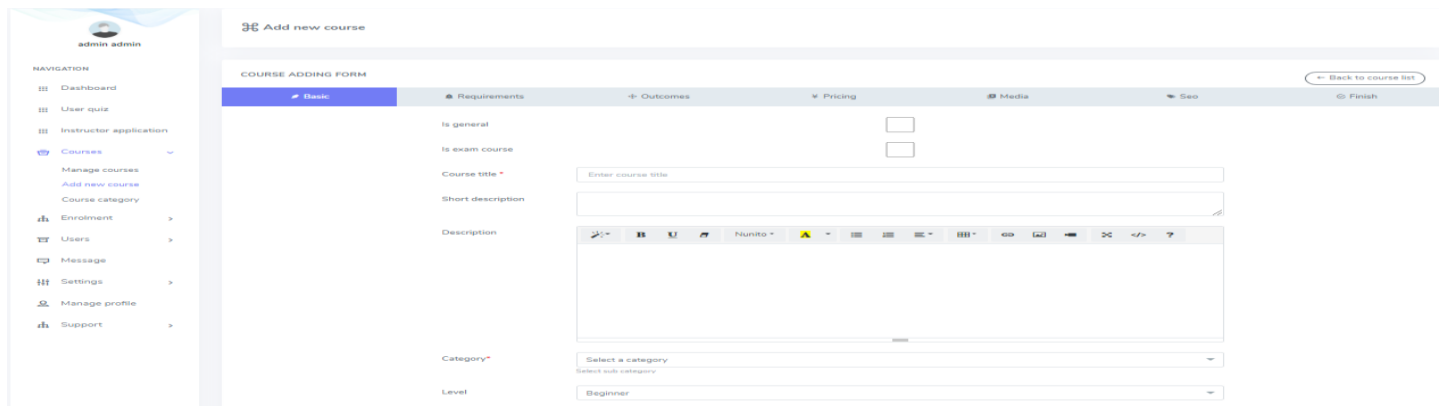
Once you have approved as Instructor by Admin, bunch of options will be available on the navigation menu.

- Dashboard
- Course Manager
- Sales Report
- Payout Report
- Payout Settings



## Create Course as Instructor

Creating and managing a Course as Instructor is similar to creating a course as an Admin. You can checkout this document for creating a course.



The screenshot shows the 'Add new course' form in an instructor's dashboard. The form is titled 'COURSE ADDING FORM' and has several tabs: 'Basic', 'Requirements', 'Outcomes', 'Pricing', 'Media', 'Geo', and 'Finish'. The 'Basic' tab is active. The form fields include:

- Is general:**
- Is exam course:**
- Course title:**
- Short description:**
- Description:**
- Category:**
- Level:**

There is also a 'Back to course list' button in the top right corner of the form area.

## What does Sales Report have?

As we knew before, Instructor can create course and make it published.

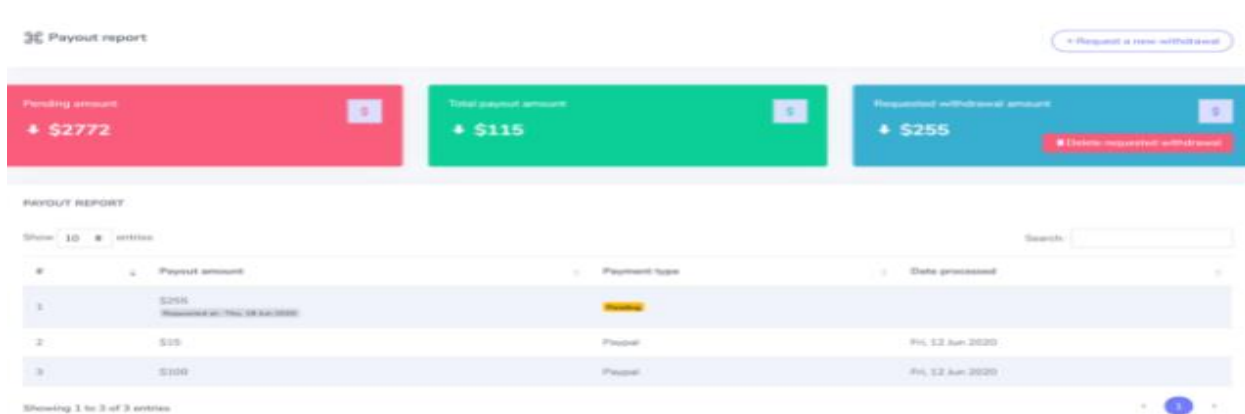
Other users also can purchase that course.

All the details of purchase histories of instructor's course will be inside Sales Report.

Instructors can see who bought his/her courses and when and how much revenue he is getting per purchase.

If an instructor's got purchased, Instructor gets a commission of it.

That commission percentage is set by Admin.



The screenshot shows the 'Payout report' dashboard. It features three summary cards at the top:

- Pending amount:** + \$2772
- Total payout amount:** + \$115
- Requested withdrawal amount:** + \$255 (with a 'Delete requested withdrawal' button)

Below the cards is a 'PAYOUT REPORT' table with the following data:

#	Payout amount	Payment type	Date processed
1	\$256 <small>Requested withdrawal</small>	Withdrawal	
2	\$15	Payout	Fri, 12 Jun 2020
3	\$100	Payout	Fri, 12 Jun 2020

The table shows 3 entries, with the first entry being a withdrawal and the next two being payouts. The dashboard also includes a search bar and a 'Request a new withdrawal' button.



## How to Request for a withdrawal?

Instructor can request only one Payout request at a time.

That means if a Payout request status is pending, he/she cannot raise another one. Until he/she deletes the existing one, he/she can raise another one.

### Request a new withdrawal



#### Withdrawal amount

Withdrawal amount has to be less than or equal to 2772

Withdrawal amount has to be less than or equal to 2772

Request

Close

## Configure Payout Settings

Payout settings are mandatory for getting the payout request paid or processed.

Provide all the payment credentials in payout settings page.

### Setup payment informations

#### SETUP PAYPAL SETTINGS

Client id (Production)

paypal-client-id

Secret key (Production)

paypal-secret-key

Update paypal keys

#### SETUP STRIPE SETTINGS

Live secret key

stripe\_secret\_key

Live public key

stripe\_public\_key

Update stripe keys

# 3.Admin

## Course dashboard

Admin manages all courses, Approves Pending Courses from instructors, sell own courses directly.










The dashboard features a navigation sidebar on the left with options: Dashboard, User quiz, Instructor application, Courses (selected), Enrolment, Users, Message, Settings, Manage profile, and Support. The main content area is titled 'Courses' and includes a '+ Add new course' button. Two summary cards show '29 Active courses' and '0 Pending courses'. Below is a 'COURSE LIST' section with filter dropdowns for Categories, Status, Instructor, and Price, and a 'Filter' button. A search bar and a 'Show 25 entries' dropdown are also present. The course list table is as follows:

#	Title	Category	Lesson and section	Enrolled student	Status	Price	Actions
1	كتاب المسعى الثالث يحيى ماس - quick math Instructor: admin admin	كتاب	Total section: 1 Total lesson: 1	Total enrolment: 5	Active	\$5	(i)
2	كتاب - Abacus Yahia - Level 0 Instructor: admin admin	كتاب	Total section: 1 Total lesson: 1	Total enrolment: 2	Active	\$4	(i)
3	كتاب - Abacus Yahia - Level 1 Instructor: admin admin	كتاب	Total section: 1 Total lesson: 1	Total enrolment: 7	Active	\$4	(i)
4	كتاب - Abacus Yahia - Level 2 Instructor: admin admin	كتاب	Total section: 1 Total lesson: 1	Total enrolment: 4	Active	\$4	(i)

# Category manager.

Course Categories can be organized very easily with unlimited top categories and sub categories.

Categories + Add new category

 رياضيات 3 Sub categories	 لغتي 2 Sub categories	 تعدد بالإنجليزية معنا 4 Sub categories
yahia.mas  	انا الراوى الصغير	المستوى الأول
Abacus Yahia	فن الإلقاء والحوار	المستوى الثاني
الكتب		المستوى الثالث
 Edit		المستوى الرابع
 برمجة مواقع 3 Sub categories	 المنهاج السعودي 24 Sub categories	 منهاج مدارس الانترنت 12 Sub categories
html	الصف الأول الابتدائي (الفصل الأول)	grade1
css	الصف الأول الابتدائي (الفصل الثاني)	grade2
js	الصف الثاني الابتدائي (الفصل الأول)	grade3
	الصف الثاني الابتدائي (الفصل الثاني)	

CATEGORY ADD FORM

Category code

Category title\*

Parent

Icon picker

Category thumbnail (The image size should be: 400 X 255)

# Course List.

Admin gets access to all the courses and can also edit or delete any course he wants.

### COURSE LIST

Categories:  Status:  Instructor:  Price:  [Filter](#)

Show  entries Search:

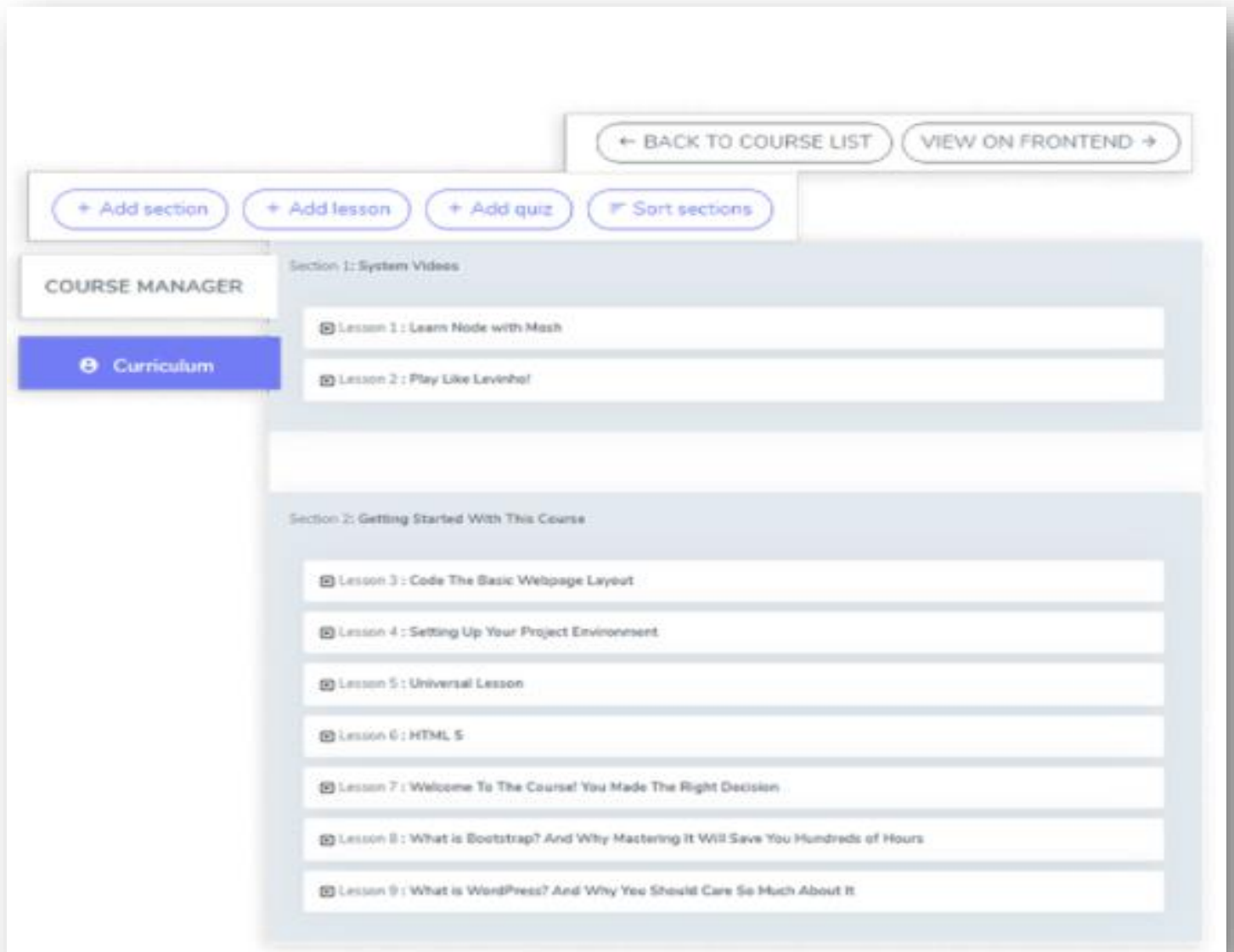
#	Title	Category	Lesson and section
<a href="#">+</a> 1	<b>quick math - كتاب المستوى الثالث يحيى ماس</b> Instructor: admin admin	الكتب	Total section: 1 Total lesson: 1
<a href="#">+</a> 2	<b>Abacus Yahia - Level 0 - كتاب</b> Instructor: admin admin	الكتب	Total section: 1 Total lesson: 1
<a href="#">+</a> 3	<b>Abacus Yahia - Level 1- كتاب</b> Instructor: admin admin	الكتب	Total section: 1 Total lesson: 1
<a href="#">+</a> 4	<b>Abacus Yahia - Level 2 - كتاب</b> Instructor: admin admin	الكتب	Total section: 1 Total lesson: 1
<a href="#">+</a> 5	<b>Math for grade 7 - American</b> Instructor: T.ASMA KAKHIA	grade7	

Show  entries Search:

#
<a href="#">-</a> 1
<b>Title</b> quick math - كتاب المستوى الثالث يحيى ماس Instructor: admin admin
<b>Category</b> الكتب
<b>Lesson and section</b> Total section: 1 Total lesson: 1
<b>Enrolled student</b> Total enrolment: 5
<b>Status</b> Active
<b>Price</b> \$5
<b>Actions</b> <a href="#">⋮</a>
<a href="#">+</a> 2













## Course manager.

Managing courses is way easier and user friendly in Academy. It comes with a comprehensive user experience.



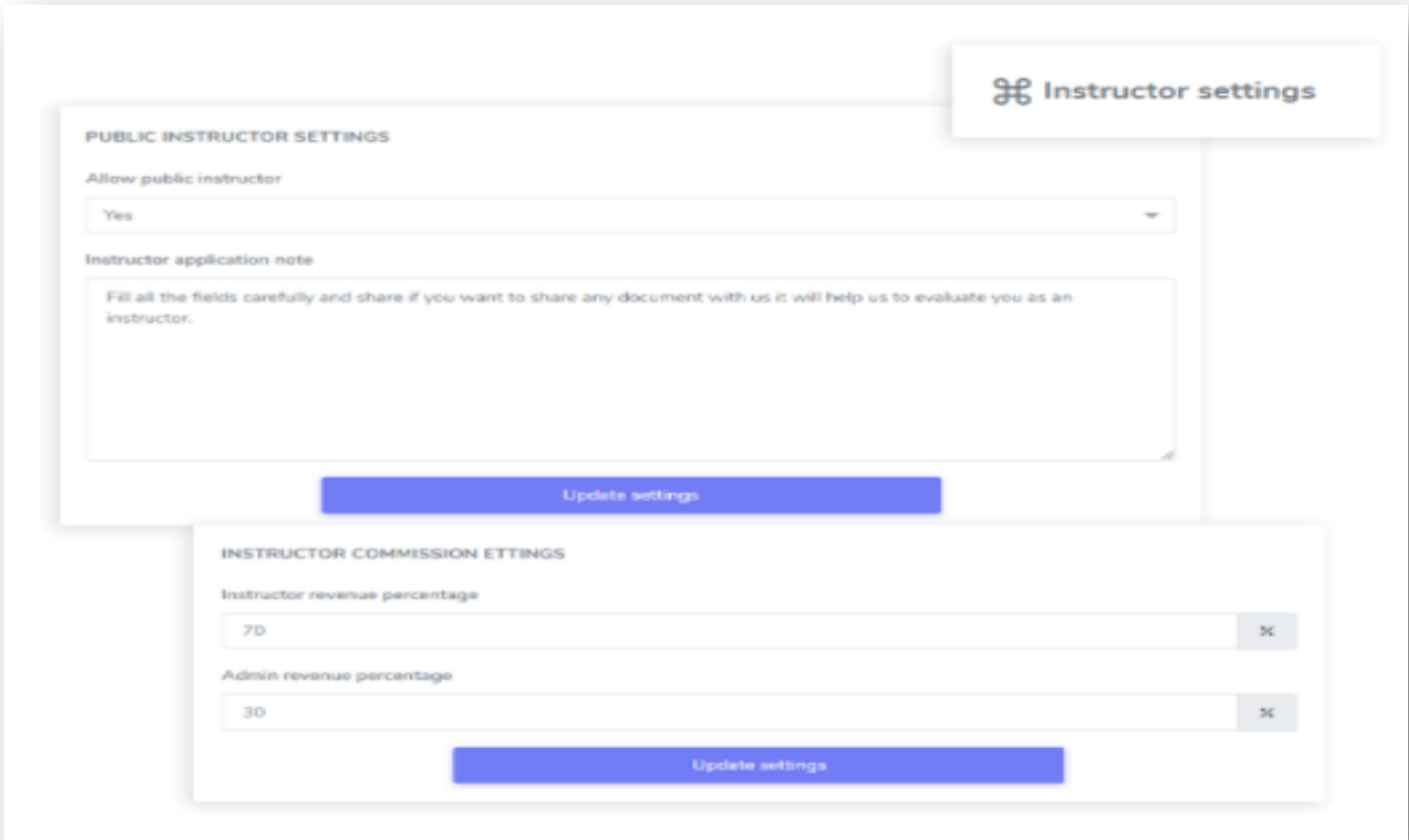
## Instructor List.

Admin can see all the registered Instructor in academy. As admin, he has the opportunity to update or delete instructors.

#	Photo	Name	Email	Number of active courses	Actions
1		T.ASMA KAKHIA	asmakakhia@gmail.com	19 active courses	
2		ASMA JAMIL	adnanasma416@gmail.com	0 active courses	
3		غصون شلبي	ghoson.shalaby@gmail.com	2 active courses	
4		ahmed s	ahmed@gmail.com	0 active courses	
5		T. Maher Layyoush	leyyusmahir@gmail.com	1 active courses	
6		T. Taghreed gmaa	taghred@gmail.com	0 active courses	

## Instructor settings.

Allowing or disallowing public instructor, instructor commission percentage can be setup here.



The screenshot displays the 'Instructor settings' interface. At the top right, there is a header with a menu icon and the text 'Instructor settings'. Below this, the 'PUBLIC INSTRUCTOR SETTINGS' section includes a dropdown menu for 'Allow public instructor' set to 'Yes' and a text area for 'Instructor application note' with the instruction: 'Fill all the fields carefully and share if you want to share any document with us it will help us to evaluate you as an instructor.' A blue 'Update settings' button is positioned below these fields. The 'INSTRUCTOR COMMISSION SETTINGS' section features two input fields: 'Instructor revenue percentage' set to 70% and 'Admin revenue percentage' set to 30%. A second blue 'Update settings' button is located at the bottom of this section.

## Managing Instructor payout.

Admin has the opportunity to see all the raised payout requests by instructors. He can also approve the payout requests and pay back to instructor.

## Instructor applications.

If public instructor is enabled, users can apply for becoming an instructor. Admin is the one who can approve or decline the applications.

The screenshot displays a web interface for managing instructor applications. At the top, there is a header 'LIST OF APPLICATIONS' and a sub-header 'Instructor applications'. Below this, there are two tabs: 'Pending applications' (which is active) and 'Approved applications'. A 'Show 10 entries' dropdown is visible. The main content area contains a table with two entries:

#	Name	Document
1	Naomi Hill	<a href="#">Application details</a>
2	Mildred Pearson	<a href="#">Application details</a>

Below the table, it says 'Showing 1 to 2 of 2 entries'. A second, overlapping screenshot shows a detailed view of an application. It includes a search bar, a table with columns 'Details', 'Status', and 'Action', and a pagination control at the bottom showing page 1 of 1.

Details	Status	Action
<a href="#">Download</a>	Pending	<a href="#">i</a>
<a href="#">Download</a>	Pending	<a href="#">i</a>

Page 1 of 1



## Student list.

Admin can see all the registered student list from the admin panel.

The image shows a user interface for managing students. On the left, a table titled "STUDENT" displays a list of five registered students. The table has columns for "Photo", "Name", and "Email". Below the table, it indicates "Showing 1 to 5 of 5 entries". On the right, a "Student add" modal form is open. The form has a title "STUDENT ADD FORM" and a navigation bar with tabs: "Basic info", "Login credentials", "Social information", "Payment info", and "Finish". The "Basic info" tab is active. The form contains fields for "First name\*", "Last name\*", and "Biography". Below the biography field is a rich text editor with a toolbar and a text area containing "Write something...". At the bottom, there is a "User image" section with a "Choose user image" button and a "Done" button.

#	Photo	Name	Email
1		Signe Thompson	student@example.com
2		Virginia Reynolds	sevou@example.com
3		Naomi Hill	
4		Jane Doe	
5		Mildred Pearson	

Showing 1 to 5 of 5 entries

### Student add

#### STUDENT ADD FORM

- Basic info
- Login credentials
- Social information
- Payment info
- Finish

First name\*

Last name\*

Biography

Write something...

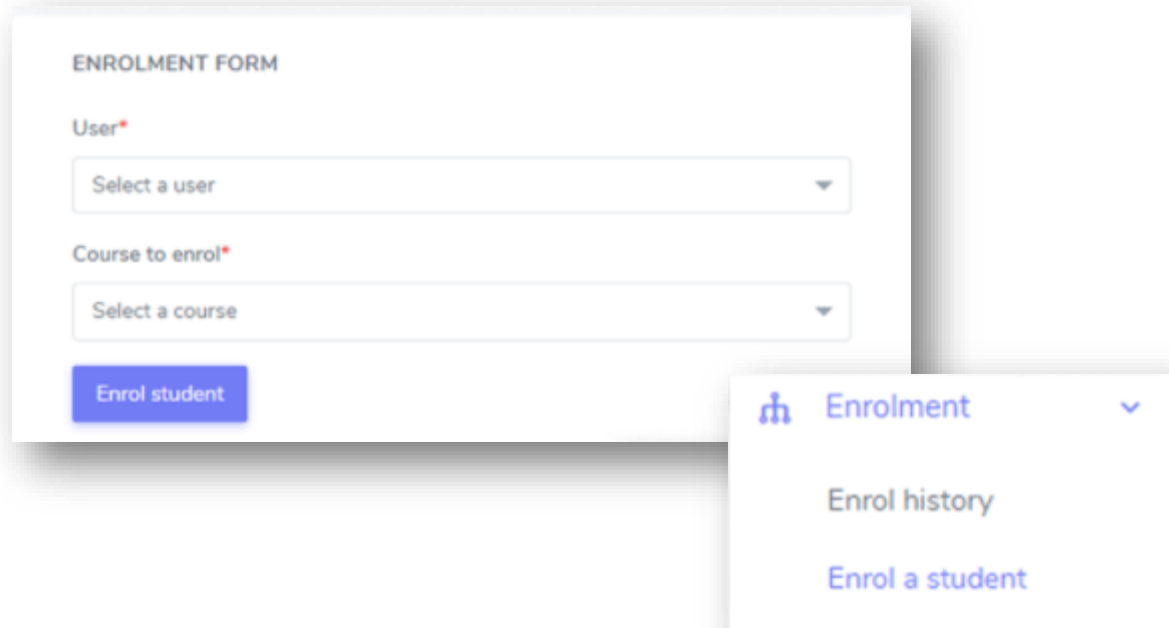
User image

Choose user image

Done

## Manual course enrolment.

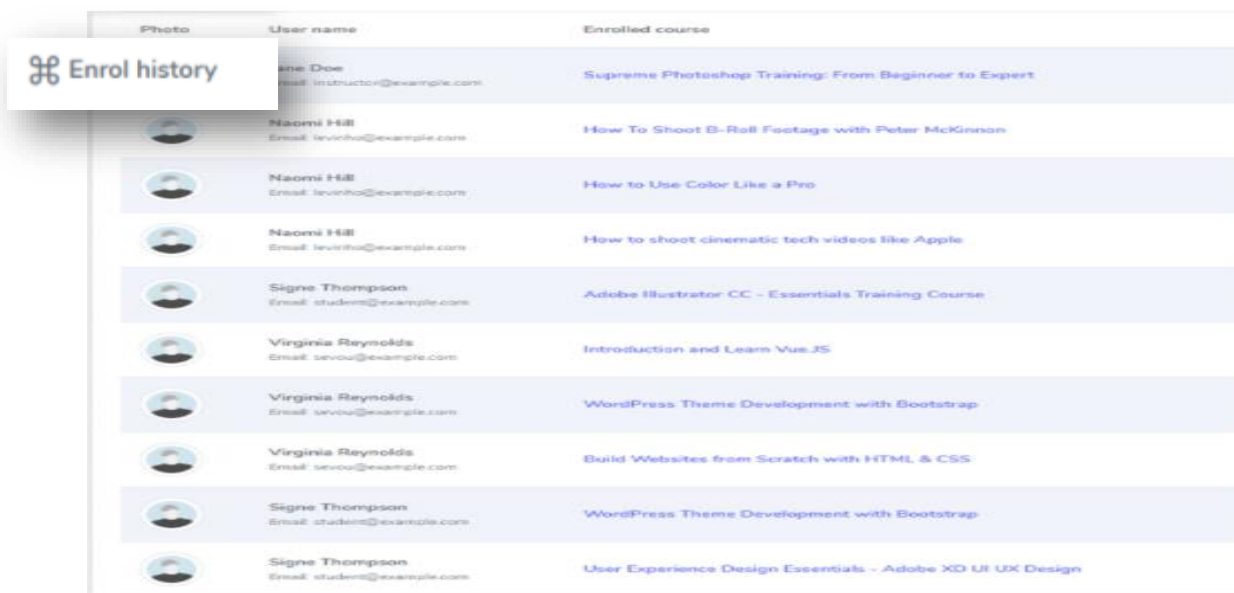
Instead of online purchase, admin can enroll a student to a course by own choice.



The image shows a form titled "ENROLMENT FORM" with two dropdown menus and a button. The first dropdown is labeled "User\*" and contains the text "Select a user". The second dropdown is labeled "Course to enrol\*" and contains the text "Select a course". Below the dropdowns is a blue button labeled "Enrol student". To the right, a dropdown menu is open, showing the following options: "Enrolment" (with a tree icon and a downward arrow), "Enrol history", and "Enrol a student".

## Enrolment history.

Admin can see all the enrolment history. He can also filter by date range.

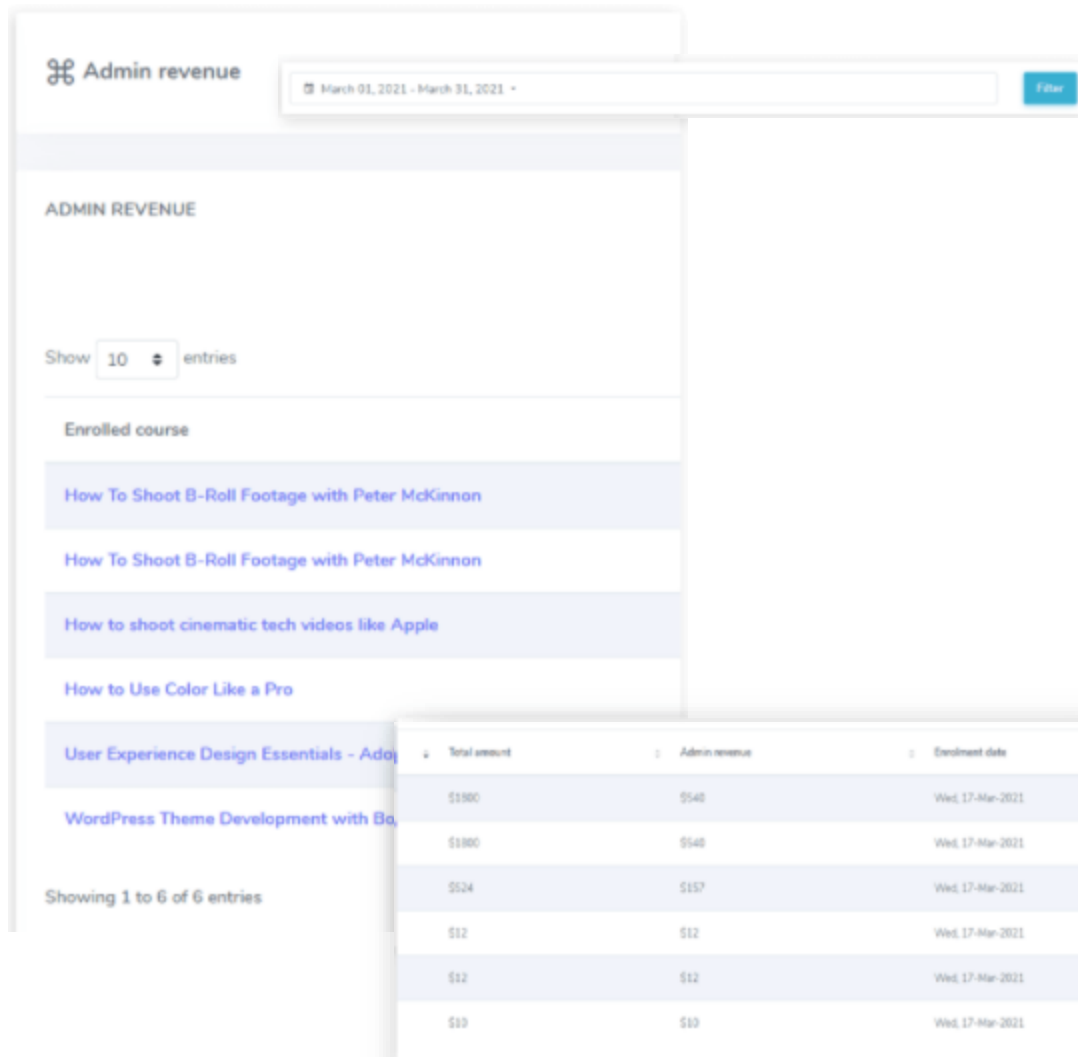


The image shows a table titled "Enrol history" with three columns: "Photo", "User name", and "Enrolled course". The table contains ten rows of data, each representing an enrolment record. The first row is highlighted in light blue.

Photo	User name	Enrolled course
	Signe Doe Email: instructor@example.com	Supreme Photoshop Training: From Beginner to Expert
	Naomi Hill Email: levinho@example.com	How To Shoot D-Roll Footage with Peter McKinnon
	Naomi Hill Email: levinho@example.com	How to Use Color Like a Pro
	Naomi Hill Email: levinho@example.com	How to shoot cinematic tech videos like Apple
	Signe Thompson Email: student@example.com	Adobe Illustrator CC - Essentials Training Course
	Virginia Reynolds Email: sevou@example.com	Introduction and Learn Vue.JS
	Virginia Reynolds Email: sevou@example.com	WordPress Theme Development with Bootstrap
	Virginia Reynolds Email: sevou@example.com	Build Websites from Scratch with HTML & CSS
	Signe Thompson Email: student@example.com	WordPress Theme Development with Bootstrap
	Signe Thompson Email: student@example.com	User Experience Design Essentials - Adobe XD UI UX Design

## Course sales report.

Admin can see all the sales report with date information. He can also filter the list by date range to make it even faster.

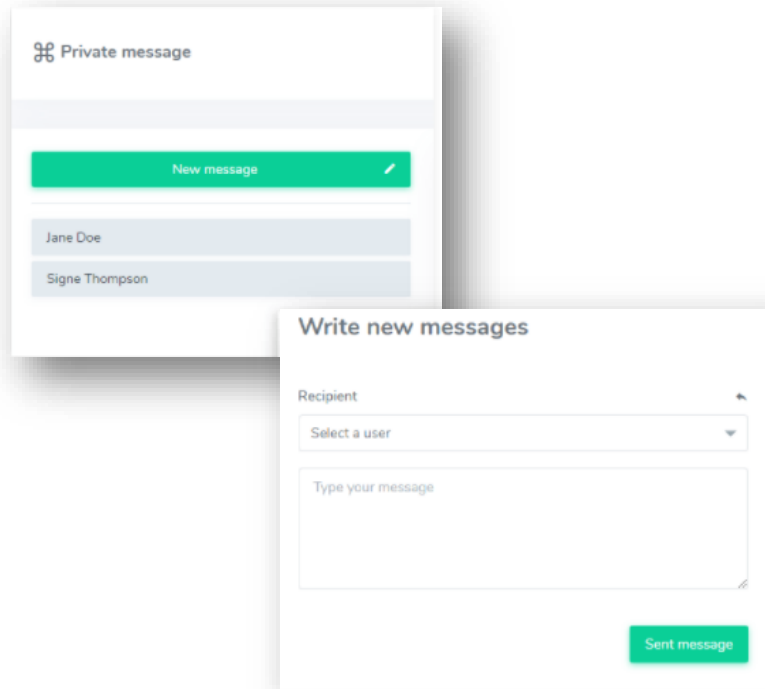


The screenshot displays the 'Admin revenue' report interface. At the top, there is a header with a logo and the text 'Admin revenue'. Below this, a date range filter is set to 'March 01, 2021 - March 31, 2021' with a 'Filter' button. The main content area is titled 'ADMIN REVENUE' and includes a 'Show 10 entries' dropdown. A list of enrolled courses is shown, including 'How To Shoot B-Roll Footage with Peter McKinnon' and 'How to shoot cinematic tech videos like Apple'. A table overlay provides detailed sales data for the first six entries.

Total amount	Admin revenue	Enrollment date
\$1800	\$540	Wed, 17-Mar-2021
\$1800	\$540	Wed, 17-Mar-2021
\$524	\$157	Wed, 17-Mar-2021
\$12	\$12	Wed, 17-Mar-2021
\$12	\$12	Wed, 17-Mar-2021
\$10	\$10	Wed, 17-Mar-2021

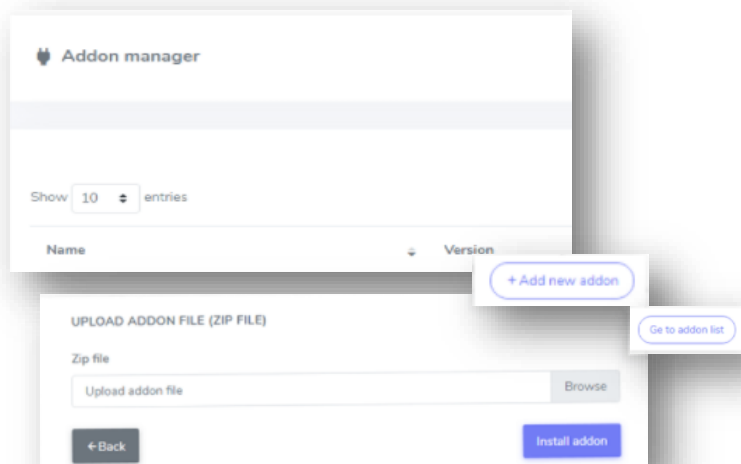
## Internal messaging.

Admin has the opportunity to get connected with all the student or instructor through internal messaging system of our online class system.



## Addon manager.

Academy supports several addons. Admin is the one who can install those addons.



# Portal setup Settings.

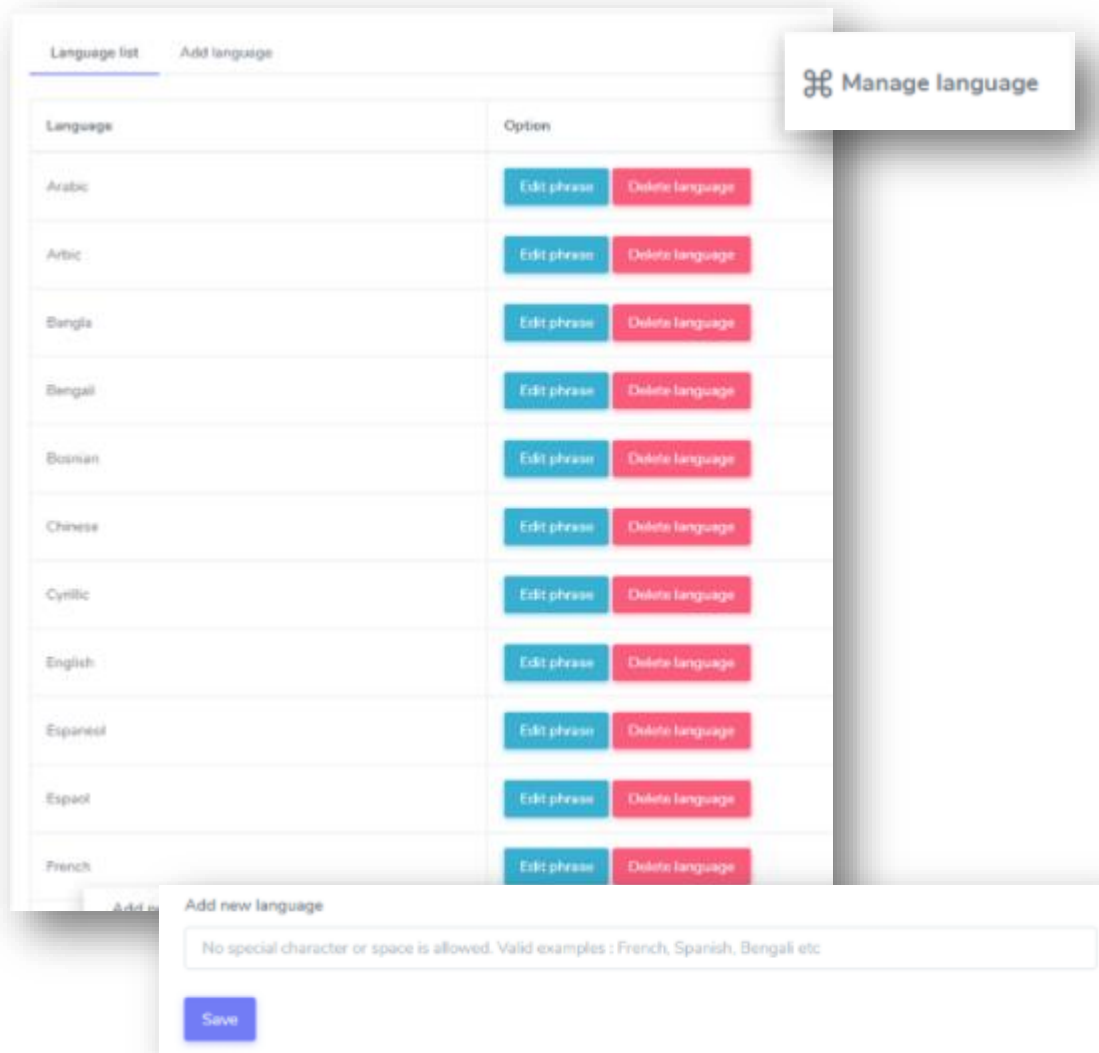
To run Academy you need to setup some necessary settings data. Like System settings, Instructor settings etc. Admin is the one who has the access of those settings panel.

The image displays several overlapping screenshots of the Academy portal's administrative settings:

- Author Settings:** Fields for Author (Creativelitem), Slogan (A course based video CMS), System email (academy@example.com), Address (Sydney, Australia), Phone (+143-52-9833631), Youtube api key (AlaaSy8B...), and Vimeo api key (39258394b69094cba483c10286825b5c).
- THEMES SECTION:** Shows 'Installed themes' and 'Add new themes'. A featured theme 'Elegant theme' is highlighted with a 5-star rating and a price of \$45.00. The theme preview shows a math-themed interface with 'MATH' text and various mathematical formulas.
- SETUP STRIPE SETTINGS:** Includes 'Active' (Yes) and 'Test mode' (On) checkboxes, and 'Stripe currency' (USD).
- SMTP SETTINGS:** Includes 'Protocol' (smtp), 'Smtp host' (vst://smtp.googlemail.com), 'Smtp port' (465), and 'Smtp username'.
- SETUP PAYPAL SETTINGS:** Includes 'Active' (Yes), 'Mode' (Sandbox), and 'Paypal currency' (USD).

## Manage language

Admin can create multi languages and can set a language to system language. Admin can also modify the phrase according to his preference.



The screenshot displays the 'Manage language' interface. At the top, there are two tabs: 'Language list' (active) and 'Add language'. A 'Manage language' button is visible in the top right corner. The main content is a table with two columns: 'Language' and 'Option'. The table lists various languages, each with 'Edit phrase' and 'Delete language' buttons. Below the table, there is an 'Add new language' modal. The modal contains a text input field with a message: 'No special character or space is allowed. Valid examples : French, Spanish, Bengali etc'. A 'Save' button is located at the bottom of the modal.

Language	Option
Arabic	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Arbic	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Bangla	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Bengali	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Bosnian	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Chinese	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Cyrillic	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
English	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Espanesl	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
Espool	<a href="#">Edit phrase</a> <a href="#">Delete language</a>
French	<a href="#">Edit phrase</a> <a href="#">Delete language</a>

**Add new language**

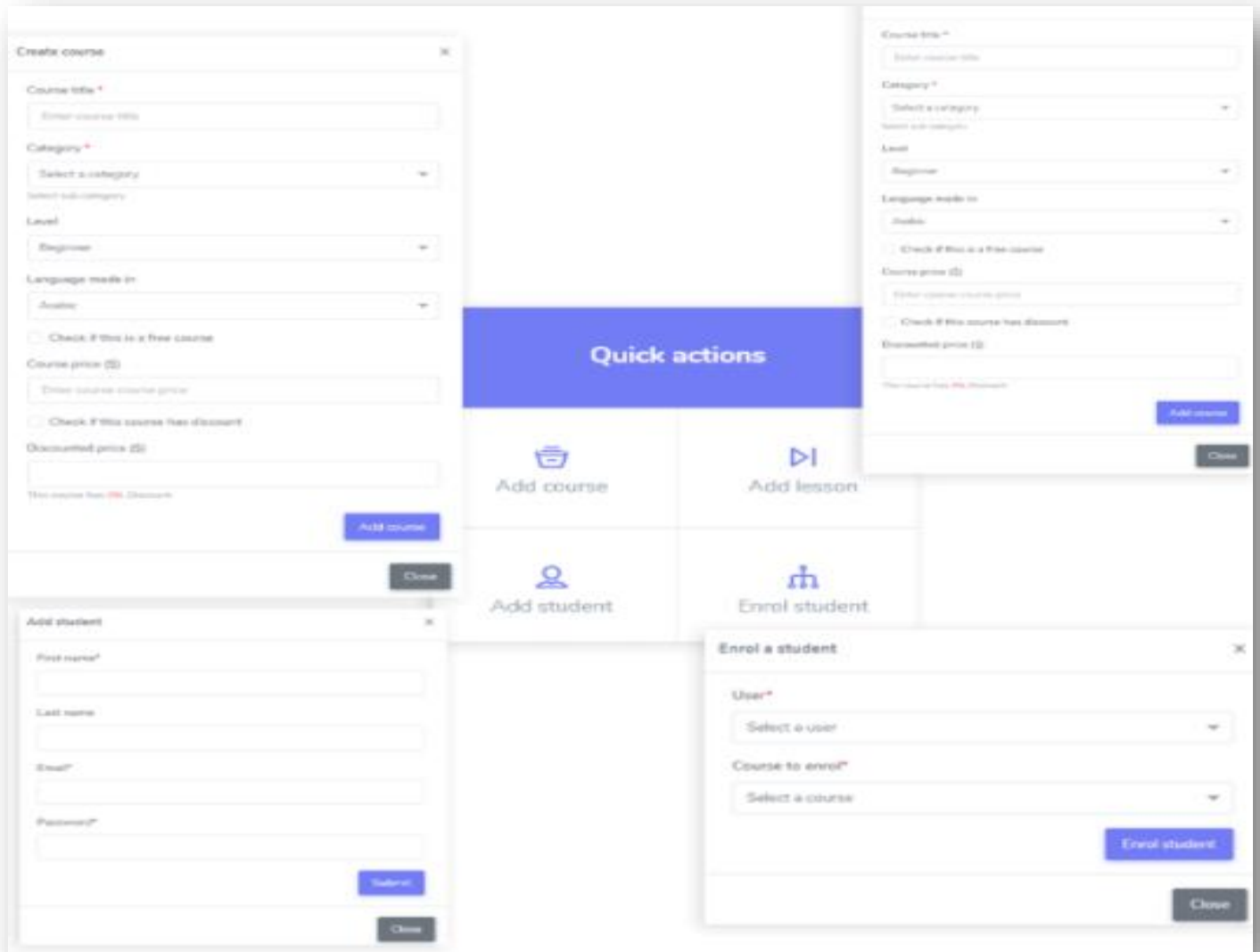
No special character or space is allowed. Valid examples : French, Spanish, Bengali etc

[Save](#)



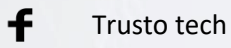
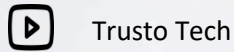
## Quick actions.

A quick action button can come in handy while using the application. Instructors can add a course or a lesson from anywhere they want.





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To Online Class

Let Trusto Tech help.

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